



Instructions for Submitting Proposals

General Instructions

- All abstracts must be 1,800-2,000 characters or less (Approx. 250-300 words).
 - Symposiums, panels, and visual/art exhibitions have specific instructions regarding the word limit and abstract organization.
- You can return to the proposal's portal and edit until the end of the current call.
 - **February 28, 2025, at 11:59pm** (Eastern Time or EST/New York).
- Authors who participated in the first call must create a new account and/or user profile to be able to submit their proposals in the second call.
- Abstracts will be accepted in Spanish, English, Portuguese, or French.
- **A maximum of two proposals as the main author will be allowed**, including panel and symposium presentations. By main author, we refer to the presenter of the work. There is no limit on the number of authors as second authors and beyond. For second authorships and beyond, we do not guarantee that you will be able to attend all the scheduled presentations.
- The working groups' proposals must be selected in step #2 (Modality), Symposium by invitation of the Working Group.
- All proposals except those sent from Cuba must be submitted using the official CIP2025 portal (<https://40cip.sipsych.org/>).
- Residents in Cuba can submit their proposals using the Word form and send it attached via email (cip2025prcientifico@gmail.com).
 - Specific Instructions:
 - Complete the Word form linked [here](#).
 - In the email's "Subject" line, write:
CUBA - Proposal Title



Structure of Abstracts



Abstract

- Brief introduction and/or 2-3 objectives
 - The introduction can be descriptive (highlighting context, public need, and/or relevance) or with specific objectives of the study or work. Authors can choose the format that best applies to their work.
- Method or context for professional works
- Results
- Conclusion

Description/Objectives (Element #4)

- Add a brief description or specific objectives in another box.
- This information will be presented on the conference platform to guide participants on the content and relevance of the work.
- You can use the same introduction from your abstract or modify it considering the character limit and the purpose of presenting this information.



9 Necessary Elements for All Proposals

1. Author Information

- Each author:
 - Include first name(s), last name(s), email, mobile phone, institution, position
- Main author (presenter):
 - Professional photo (JPG, PNG, GIF)
 - Brief Biography (1,000 characters | Approx. 150 words)
- OPTIONAL for all authors
 - URL of LinkedIn, Facebook, Twitter

2. Select the modality of your work (Only one option)

- Poster
- Round Table Discussion
- Visual-Art Exhibition
- Panel
- Book Presentation
- Thematic Session
- International Symposium
- Workshop
- Invited Symposium by Working Group

3. Title (100 characters including spaces / 15-20 words)

4. General Description / Objectives (300 characters including spaces | Approx. 50 words)

- This information will appear in the conference app to inform participants about the content and relevance of the presentation.
You can duplicate the objectives from the abstract (see element #8).
 - You can duplicate the objectives from the abstract (see element #8).
 - It should be descriptive

5. Select thematic axis (you can select up to 2 axes)

6. Area(s) of specialization (you can select up to 2 areas)

- Psychological Counseling

- Epistemology-History of Psychology
- Methodology-Statistical Methods
- Neuropsychology
- Psychopharmacology-Substance Use
- Environmental Psychology-Sustainability
- Clinical Psychology
- Diversity-Gender-Cultural Psychology
- Peace Psychology
- Psychology of Religion and Spirituality
- Health Psychology
- Sexuality Psychology
- Couple and Family Psychology
- Sports Psychology
- Digital Psychology and Technologies
- Educational-School Psychology
- Developmental and Evolutionary Psychology
- Experimental Psychology
- Forensic Psychology
- Industrial-Organizational Psychology
- Political-Public Policy Psychology
- Positive Psychology
- Rural Psychology
- Social-Community Psychology
- Ethics
- Other

7. OPTIONAL (Only for visual-art exhibition): For visual-art exhibition works, you can add an image or other document to complement the abstract (Word, Excel, TXT, PDF, JPG, PNG, PPT, MP4, MOV, RTF, BMP, GIF, ZIP).

8. Abstract: Use one of the two boxes to submit your proposal in its entirety. Please select the box that corresponds to the modality of your work.

- Box 1: Abstract for Poster, Round Table Discussion, Visual Exhibition, Book Presentation, Thematic Session (2,000 characters | Approx. 250-300 words)
- Box 2: Abstract for Symposium, Panel, and Workshop (15,000 characters | 2,250-2,500 words)

9. Language: Indicate the language in which you will be presenting your work during the conference

- Spanish
- English
- Portuguese
- French

Specific Instructions During the Conference

The scientific committee will provide more detailed instructions on the structure, format, and available resources for all accepted proposals



Instructions by Modality

International Symposium

Description: The objective of the international symposium is to develop a project, approach, or topic comprehensively and with the greatest possible depth. It will consist of several (3-5) presentations of original works related to the topic from two (2) or more countries or continents.

Structure: Each presentation will orderly and successively address a particular aspect of the project, approach, or topic, considering the presenter's area of expertise, scientific research, and conceptual analyses. One of the authors must be designated as the coordinator. The coordinator can also present a work as part of the symposium.

- The general title of the symposium must be included in the proposal title box.
- The proposal must include a general description of the symposium (300 characters including spaces | Approx. 50 words) entered in the general description/objectives box.
- In the abstract box, include the title and abstract of each presentation. List the summaries in the order in which they will be presented, with the title, list of authors (the first author should be the presenter), followed by the summary. All abstracts must be 1,800-2,000 characters or less (Approx. 250-300 words). However, remember that titles must be concise (100 characters including spaces / 15-20 words).

Duration: 80 minutes.

Panel

Description: The objective of the panel is to comprehensively and deeply develop a topic. It will consist of several (3-4) individual interventions that will develop a specific theme. **Members will be from the same country.**

Structure: Each presentation will orderly and successively address a particular aspect of the topic, considering the presenter's area of expertise, scientific research, and conceptual analyses. The panel coordinator will conclude with a synthesis of the ideas presented. The panel will be coordinated by the person who submits the proposal. The coordinator can also present.

- The general title of the panel must be included in the proposal title box.
- The proposal must include a general description of the panel (300 characters including spaces | Approx. 50 words) entered in the general description/objectives box.
- In the abstract box, include the title and abstract of each presentation. List the summaries in the order in which they will be presented, with the title, list of authors (the first author should be the presenter), followed by the summary. All abstracts must be 1,800-2,000 characters or less (Approx. 250-300 words). However, remember that titles must be concise (100 characters including spaces / 15-20 words).

Duration: 50 minutes.

Thematic Session

Description: The thematic session consists of individual oral presentations where the advances and/or results of scientific productions, professional practices, and academic works will be presented. Three (3) to five (5) free papers will be grouped by the Scientific Committee based on thematic similarity.

Structure: The presentation will begin with the welcome by the person designated by the Scientific Committee to moderate the thematic session, who will briefly introduce the presenters. The presentations will be synthetic and will conclude with audience participation.

- The proposal will be for an individual oral presentation, and the abstract follows the general guidelines.

Duration: 80 minutes.

Round Table Discussion

Description: The objective of the round table discussion is to facilitate deep dialogues on a topic. This interactive format will bring together one (1) or several (2-3) facilitators and participants interested in sharing perspectives, experiences, and knowledge in a collaborative and participative environment.

Structure: The round table discussion will be coordinated by the person who submits the proposal to the Scientific Committee. The coordinator can facilitate the dialogue alone or with other facilitators. The time management, topics, and subtopics to be considered will be the responsibility of the coordinator.

Duration: 50 minutes.

Workshop

Description: The workshop consists of a practical and participative experience focusing on the development or strengthening of skills. Workshops may include research and intervention techniques that participants can implement once they return to their study or practice settings.

Structure: The workshop can be facilitated by up to 3 people, one of whom will be the coordinator. The coordinator will submit the proposal. The methodology should include the strategies to be used to impart the content and engage the audience (e.g., practice activities).

Duration: 110 minutes.

Book Presentation

Description: It consists of the presentation of recently published books (2020-2025) related to the thematic axes of the Congress. The books must be products of advances and/or results of scientific productions, professional practices, and academic works, and must have ISBN registration. A maximum of three (3) book presentations will be grouped by the Scientific Committee based on thematic similarity.

Structure: The book will be presented only by one of the people who published it (authors, compilers, or editors), who will also submit the proposal to the Scientific Committee. The session will begin with the welcome by the person designated by the Scientific Committee to moderate, who will briefly introduce the presenters. The presentations will be synthetic and will conclude with audience participation.

Duration: 50 minutes.

Poster

Description: The digital poster consists of a summarized, audiovisual, and digital presentation where the advances and/or results of scientific productions, professional practices, and academic works will be presented.

Structure: Posters will be presented in digital PDF format during the congress in one of the venue rooms. The presenter will have 3 minutes to present their work and 2 minutes to interact with the audience. The poster will be displayed for 5 minutes and will also be available on the event platform. Additionally, the scientific committee will accept brief videos (1-3 minutes) that will be available on the conference app.

Duration: 5 minutes per poster.

Visual-Art Exhibition

Description: In this format, one or more audiovisual/artistic (e.g., photo exhibition) or visual aspects (e.g., documentary development as an intervention method) are used as the main presentation mechanism.

Structure: The visual/art material will be presented in a room with the possibility of using audiovisual projection (e.g., videos, photos) or on tables.

- If tables are required, include the size or necessary space and the number of tables at the end and within the abstract. This description is in addition to the 250–300-word abstract.

Duration: 50 minutes.